

Application form for RENEWAL OF ELT PERMIT

Section A: Particulars

ELT Permit No. _____

Name _____ Surname _____

Gender _____ Nationality _____

ID/ Passport No. _____ Date of Birth _____

Tel. No. _____ Mobile No. _____

Email _____

Address _____

Post Code _____ Country _____

Non-EU Nationals ONLY

Work Permit No. _____

Work Permit Expiry Date _____

Passport Number _____

Passport Expiry Date _____

I understand that the personal data provided on this form will be processed in accordance with the principles of General Data Protection Regulation (EU 2016/679) and the Data Protection Act (CAP440). Personal data will not be shared with third parties without your consent unless authorised by law, or processed for reasons incompatible from those for which it was originally collected. You have the right to access the information being kept about you at any time. For more information, please refer to our Data Protection and Retention Policies found on our website: eltcouncil.gov.mt

I the undersigned, hereby apply for the renewal of my ELT Permit in terms of Legal Notice 221 of 2015 and declare that the information provided above is true and correct.

Date

Signature

Notes:

ELT Permits will only be renewed following the approval of CPD hours by the ELT Council, as per legal requirements outlined in the CPD Policy.

As per Legal Notice 221 of 2015, ELT Permits will only be renewed upon presentation of 32 hours of CPD, done over 4 consecutive years. All CPD hours must be approved and in line with ELT Council CPD Policy, which is available on our website. A minimum of 20 hours should be specifically in ELT Methodology and Language Awareness.

All applications are to be addressed to:

ELT Council, Room 318
Ministry for Education and Employment (MEDE)
Great Siege Road
Floriana, VLT2000

NB: The ELT Council may use the information provided in this application to take any necessary action in pursuance of full compliance with Chapter 518 of the Laws of Malta.

Payment Details:

A fee of €20 is applicable. **Cash payments are not accepted.**

Cheques are to be made payable to the *Permanent Secretary, MEDE*.

Should you wish to pay by bank transfer, please find details below:

ELT Council
IBAN: MT50VALL22013000000040024768061
Sort Code: VALLMTMT

Please state '**Renewal of ELT Permit**' on the transfer details, and email us the transfer code and bank account holder details.

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ELT Council, Room 318, Ministry for Education and Employment, Great Siege Road, Floriana, VLT 2000

TEL: 2598 1240 / 1 / 2 / 3 / 4

Email: info.eltcouncil@gov.mt

Website: eltcouncil.gov.mt