

Application form for a TEMPORARY ELT PERMIT

Section A: Particulars

Name _____ Surname _____
Gender _____ Nationality _____
ID/ Passport No. _____ Date of Birth _____
Tel. No. _____ Mobile No. _____
Email _____
Address _____
Post Code _____ Country _____

Non-EU Nationals ONLY

Work Permit No. _____
Work Permit Expiry Date _____
Passport Number _____
Passport Expiry Date _____

Section B: Qualifications Relevant to ELT

Title of Qualification	Awarding Body	Grade

FOR OFFICE USE ONLY

Passed SEPTT Band: 3 / 4

SEPTT booked date: _____

Session not booked:

Applicants must be 18 years or older, must present this application form, a clean and recent (1 month) Police Conduct Certificate, and possess **a** together with either **b and c** or **d** from the following qualifications:

- a) A SEPTT certificate at Band 3 minimum issued by the Council or any other speaking proficiency test certificate at a level deemed sufficient by the Council;

AND

- b) A MQF level 4 qualification in English (such as A Level) **or** a Test For English Language Teaching (TELT) certificate, issued by the ELT Council

AND

- c) A Teaching English as a Foreign Language (TEFL) Certificate done at one of the ELT Council approved TEFL Cert. Accredited Training Centres (<https://eltcouncil.gov.mt/en/Pages/TEFL-List-of-Centres.aspx>)

OR

- d) An International Certificate at MQF Level 5 or higher in English Language Teaching from an ELT Council approved institution. Some examples of Level 5 qualifications are Cambridge CELTA and Cert. TESOL.

AND

IMPORTANT: Please ensure to present the **original** certificate for all listed above.

I understand that the personal data provided on this form will be processed in accordance with the principles of General Data Protection Regulation (EU 2016/679) and the Data Protection Act (CAP440). Personal data will not be shared with third parties without your consent unless authorised by law, or processed for reasons incompatible from those for which it was originally collected. You have the right to access the information being kept about you at any time. For more information, please refer to our Data Protection and Retention Policies found on our website: eltcouncil.gov.mt

- Please tick this box if you consent to the sharing of your email address and mobile number with Licensed ELT Schools for recruitment purposes.

I, the undersigned, hereby apply for the issue of a TEMPORARY ELT PERMIT in terms of Legal Notice 221 of 2015 and declare that the information provided above is true and correct.

Date

Signature

Notes:

Applicants are reminded that the requisites regarding teachers' qualifications are laid down in Legal Notice 221 of 2015 and should be strictly adhered to.

No applications will be accepted if any information is missing.

No qualifications will be considered unless **original** certificates are presented to the ELT Council.

In the case of foreign qualifications, the applicant must submit qualifications to the National Commission for Further and Higher Education (NCFHE) for recognition and certification of equivalence prior to the application being considered by the ELT Council. Please visit their website on <https://ncfhe.gov.mt>

NB: The ELT Council may use the information provided in this application to take any necessary action in pursuance of full compliance with Chapter 518 of the Laws of Malta.

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